



Wedding Reception Planner

Date _____ Time _____ Location _____

Contact Person _____ Phone _____

Wedding Coordinator _____ Phone _____

Photographer _____ Phone _____

Videographer _____ Phone _____

Caterer _____ Phone _____

Wedding Ceremony

Are we providing music for your Wedding Ceremony? _____ Yes _____ No

List Customs Songs Here:

Prelude _____ Default (The Prince of Denmark)

Bridal Party Processional _____ Default (Cannon In D)

Bride Entrance March _____ Default (Here Comes The Bride)

Recessional _____ Default (Trumpet Voluntary)

Reception Highlights

What Type of Music would you like played for the wedding party introductions?

Upbeat _____ Slow _____ Specific Request (title/artist) _____

Will there be a Receiving Line after the Introduction? Yes _____ No _____

Will there be a Blessing Before Dinner? Yes _____ No _____ (if yes)

Approx. Time _____

Who will give it? (name/relation) _____

Will there be a Toast After the Blessing? Yes _____ No _____ (if yes)

Who will give it? (name/relation) _____

When will the Cake Cutting take place? Right before Dinner _____ Right after Dinner _____

What song would you like played for the Cake Cutting Ceremony?

(Song Title & Artist) _____

Bride & Groom's First Dance

(Song Title & Artist) _____

Right after Cake Cutting _____ Right after the wedding party introduction _____

Right after the receiving line _____ No Bride & Groom's First Dance _____

Wedding Party Dance

(song title & artist) _____

Have them join in about half-way through the Bride & Grooms First Dance _____

Right after the Bride & Groom's first Dance _____ No wedding party Dance _____

Father & Daughter Dance

(Father/Stepfather - First Name & Last Name) _____

(Song Title & Artist) _____

Right after the Bride & Groom first Dance _____

Right after the wedding party dance _____ No Father & Daughter Dance _____

Mother & Son Dance

(Mother/Stepmother – First & Last Name) _____

(Song Title & Artist) _____

Right after the Father & Daughter Dance _____ No Mother & Son Dance _____

Wedding Party Entrance Sheet

(Please spell names phonetically if applicable)

Parents of Bride _____

Parents of Groom _____

Brides Maids _____

Groomsmen _____

Maid of Honor _____

Best Man _____

Flower Girl _____

Ring Bearer _____

Bride & Groom _____

(Name You Want To Be Announced, As You Enter)